Library Council Meeting

April 11, 2016

1. Announcements/Introductions

2. Open Educational Resources (OER) Pilot Program (Bob Byrd, Kim Duckett, Jolie Tingen)

3. Library Budget Report (Ann Elsner)

4. A Faculty Newsletter? (Tom Hadzor)

5. Library Advisory Board Debrief (Deborah Jakubs, Tom Hadzor)

1. Announcements/Introductions

Attendees: Deborah Jakubs, Lisa Huettel, Victoria Szabo, Dominika Baran, Danette Pachtner, Sumi Ariely, Kim Duckett, Jolie Tingen, Gil Merx, Tim McGeary, Ann Elsner, Doug Boyer, Rebecca Stein, Bob Byrd, Tom Hadzor, Tom Witelski, Bob Behringer, Len White, Adrienne Krone.

Congratulations to Deborah, who has just been reappointed as Vice Provost for Library Affairs for another 5 years.

1. Open Educational Resources (OER) Pilot Program (Bob Byrd, Kim Duckett, Jolie Tingen)

The head of the Libraries at Furman Janis Bandolin has started the ball rolling with education resources so at first we were not going to participate and then we said hey why not we have people with a lot of knowledge here. We’re not sure how much Library council or Faculty know about OERs, but they are kind of a big deal nationally.

We were brought in for the end of the grant. This is new to us in terms of the project but we’re excited to collaborate. How many of you are familiar with OER? We thought it might be a good idea to give some background.

In terms of open textbooks, you hear about open stacks at Rice University. They provide access to free textbooks that are reviewed. This is provided by the Melinda Gates Foundation and other foundations. Those are growing in awareness there’s a growing number of libraries with campus-based initiatives that are really targeting incentive programs.

There are different models, but it’s an endeavor, and an incentive can be provided for that. We have to think about what freedom it gives faculty.

The pilot program timeline begins this August. Kim and Jolie will attend the “train the trainer session,” then they will begin to accept applications throughout the fall and spring conduct these workshops with 10 faculty, then wrap up in the summer.

The focus is to evaluate and write reviews of open materials. The University of Minnesota found that it was helpful to have people have hands-on experience and look at it with a critical eye.

How aware do you think Duke Faculty are about OERS?

Have you or your colleagues considered using open course materials?

What do u think a good way to reach faculty?

Quick primer/overview of what we ‘e talking about. The pilot program is going to focus more on open textbooks rather than open courses at home. People are more aware of MOOCs and things like that.

Is an open textbook a previously published textbook that has been digitized? It is a textbook that is created from the beginning designated for this.

The goal of this pilot is just to review the resources. It could be a textbook or it could just be parts of a textbook.

Someone urged us to think about it as alternatives to the textbook model instead of replacing the textbook.

As a faculty member, you have two options if you want to provide free textbook options to your students. You could use OERs or you could ask your librarian to have the Libraries buy the book in a pdf format that you can then share with your students.

Has anyone thought about creating a rideshare for books if you will. Creating a program where students can share a book instead of purchasing one for each.

It would be interesting to identify faculty who do this just to give us an idea of who they are and how they do this. What kind of materials they use in different disciplines.

3. Library Budget Report (Ann Elsner)

Ann did a version of this presentation to the Library board.

Every year we try to give an overview for those of you who are new to Library Council just to give you an idea of the financials of the libraries. We are an academic support unit. We are not tuition generating, we rely on the university for a lot of our funding.

Most of our funding comes from the Provost and some comes from the School of Medicine for specific things. We’re going to talk about endowment later. Annual fund – last year we were just a little bit under our annual fund predictions. We have gifts, grants – though we are not a large grant earning organization. A lot of the time it comes from a specific project sometimes it is support that could be equipment or support for a program or initiative.

How we break down the allocation from the Provost - just to give you an idea of where the majority of our expenses go (SALARIES, WAGES, BENEFITS AND COLLECTIONS). It doesn’t leave a whole lot as far as new initiatives. There are other operating and variable costs but they’re not really variable. They may not be fixed costs but they are essential operations.

In our income, 80.61% comes from the Provost.

Budget pressures we are constantly dealing with. Some of them you have heard are recurring themes:

* Recruiting, training and retaining a diverse workforce.
* Managing repository growth, outreach and preservation. Providing sufficient tiered digital storage to meet University needs.
* Ensuring spaces have technology to meet user needs (ask for slide) to accommodate changes.
* OLE, maintaining a presence at local, state, national and international conferences, symposia and other meetings.
* Spending from reserves is outpacing new income.
* Outlets – power there are not enough outlets to meet demand from students for electrical outlets. This is the single most requested item from any student survey. Part of the challenge for us is a lot of the spaces we’ve turned into user spaces used to be staff spaces. There are now more open spaces. A lot of those spaces have concrete floors. Our most recent request is additional power in the Pavillion which is not how it was designed.

In general, we have been very fortunate addressing our annual inflationary requests.

Endowments – we have 157 endowments. The vast majority are for collections, and we have a smattering of endowments supporting a whole array of areas like technology, digital storage, digitization things that are tech related.

Our greatest expense is also our greatest asset. 250 employees, 85 librarians, 74 professional staff, 88 biweekly staff, 135 students during the academic year. Our workforce for the coming year: events support assistant. It’s been wonderful with the opening of the library, but we are not a conference center. It’s been a challenge being able to accommodate people.

We have a CLIR fellow with SSRI. This is a 2-year post-doctoral position focused on curation in data science working with digital research data challenges with federal agencies requiring all data be saved and accessible to other researchers. This is a great opportunity to collaborate with SSRI. There is a 1 year Franklin Center archivist. We got two large collections in Marcus Garvey. We have endowment funding that could be used for that purpose so that will be an 18 month position.

We had to eliminate a Materials Management Assistant for Collections, a project manager (retired), a Technical Services Library Assistant Sr. (retired). As you hear more about our strategic plan, there is a point in there to reflect diverse backgrounds, experience, academic credentials, perspectives, engaged at all levels skills updated to meet user needs.

Collections

We submit an annual analysis separately from budget requests: rising costs generally outpace inflation: publisher pricing, exchange rates, economic influences, trends in monograph and serials pricing. Approx. 9% of collections are funded by endowments; fundraising goal is to raise the number of endowments funding collections. We requested 4.7% to maintain the current level of access to journals, databases, monographs and information resources. We received 3.5%. a little about how our collections are built. We have continuing resources, one time purchases, standing orders, rare materials, utilities that facilitate access to our materials. Book binding fees,

Talking a little about safety and security. Over the years the amount of money coming from the libraries; budget just for security has gone up. We saw an increase about four years ago in the number of physical incidents in Perkins/Bostock/Lilly. We changed physical access to the facilities to close after 7 pm and we also changed how the public is able to access the internet and other computer resources. There was an influx around that time to accessibility to duke’s West Campus from the Bull City Connector. While we do not want to say there is a direct cause and effect, we saw a large number of people who were not from the Duke community using our access. We saw a market decline t after that. We wanted to make sure everything was being done as much as possible. This allows us to have a couple of security guards at any given time. We’ve expanded our security cameras. There is a digital presence being enhanced within the next couple of weeks. Storage has come up before as people want to be able to access things digitally it costs money to be able to provide that. In 2014 we moved our storage centrally to OIT. We don’t have the infrastructure ourselves. That is just the increased cost of storage and increased content.

Capital projects

If you haven’t been over to see the new Graduate Research Commons on the 2nd floor of Perkins please do so. It’s a restricted access space for graduate students to work on dissertations. At this point we have lockers there and later on we plan on having mobile lockers we can assign to students. We have a number of sit/stands as long as fixed desks. It is card reader access only. There is a productivity center with scanners, eprint, things like that to make it full y functional to them.

At Smith, we’ve been getting some additional meeting spaces and getting some systems. At Lilly, we are wrapping up the feasibility study. The cost has increased from $75,000 to $165,000. We are hoping to have the final report in June and be able to go from that point.

1. A Faculty Newsletter? (Tom Hadzor)

We have an idea – the libraries participate in a bunch of different groups that brings us together. We heard a little presentation by the University of Illinois about a faculty newsletter they send to faculty members over the course of the year. We began to discuss this idea amongst ourselves. Thinking about your colleagues at various departments, our thought would be that we might do an electronic newsletter maybe once every semester. The idea would be to make faculty more aware of various services and programs and offerings of the library. I’m surprised at times when interacting with faculty members with some things they’re not aware of. Things they could use in their work and so on. Our thought would be that it would be short – probably one page with to links and concentrate on 4, 5 6 things we wanted to be communicating to faculty. What is your initial reaction? Thoughts? Would that be helpful? Good? Who does it have to come from? Is it going to shoot from Deborah or any thoughts you might have would be really helpful

Feedback #1: If you don’t toot your own horn nobody is going to do it for you. Faculty is so busy with their own field. 1 page might be too short. Think in terms of having a news item about collections, services, special events, maybe that kind of format. Highlight new things. It will take some work. Different people in the library can provide input but one person would have to take overall responsibility. It could be like the chronicle of higher education or the medical center. An article with just headings? Trying to encourage faculty to see if we can’t just grab a few minutes once a year to focus the attention of faculty members real time on the content that s worth communicating to them. So many of us might not just open the email. Most of us have some sort of attendance at our faculty meetings.

Feedback #2: There is no need to separate things out. You want to make people aware of new events but maybe it should be a blog or a web page with information you can scroll through. I don’t know what you do for new faculty but I just started working somewhere else where the librarian in my area contacted me.

We used to present at the orientation for new faculty members but it used to be a 2 day event but it became a morning and we were cut out. Part of it or all of it used to take place at the libraries. Maybe now that we’ve reopened we should think about reinserting ourselves.

1. Library Advisory Board Debrief (Deborah Jakubs, Tom Hadzor)

We’re getting close to the end but I wanted to pass out the agenda for the library advisory board meeting. They come to campus in the fall and spring. They are our most generous and fierce supporters and advocates. They don’t all come to every meeting but we try to put an agenda that has a lot of information and meaty topics. We meet all day Friday and through Saturday morning. We try to describe some of the things that are close to home like Ann’s financial update and our strategic planning process. One layer out how we are involved in or connected to the new curriculum that’s being developed. How our librarians are involved in the wired lab or new initiatives. The students who spoke were really tremendous. We always try to introduce them to someone’s research. Doug was a great example of that. The need for increased funding for digital storage, partner with Morphosource.

Saturday, we have Val Gillispie who is changing her slides by the moment – aside for the historical part, her focus on how we save and how we identify twitter feeds and new social networking tools through which activists are communicating. The changing role of university archives and how that’s changing.

Tom had a great presentation on fundraising and how Duke stacks up. We also briefly discussed Lilly and the challenges we face with getting university administration on board with it.

Meeting adjourned 1:15 pm