Rubenstein Library HoverCam Quick Start guide – PC users

Installing the Hovercam software for the first time (later usage won't require install)

- 1. Go to https://www.hovercam.com/support/downloads
- 2. Download HoverCam Flex11 for PC.

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Support	Downloads	
	Dominouus	
Support Center	Du developing installing or using any bloverCom offur	are you agree to our Coffigers End Hear License Agreement
Submit a Ticket	By downloading, instaining, or dsing any Hover can sortwo	are, you agree to our sortware End over License Agreement.
Technical Documents		
Training Videos	HoverCam Elex 11	HoverCam Elex for Mac
Technology	Hoveredinitiex II	Hover cull Hex for thice
Downloads	HoverCam Elex 11 is PC software for general instruction audio	HoverCam Flex for Mac software is for using HoverCam document
warranty	and video lesson recording annotation whitehoarding scanning	cameras with Macs. Use Elex for Mac for general instruction with
FAQ	and more Elev 11 offers advanced recording options such as time	the highest quality video to record full-motion video, appotate
Contact Us	lapse and slow motion playback.	video while recording, and to take 13 MegaPixel snapshots.
(858) 750-3499	DOWNLOAD FOR PC	DOWNLOAD FOR MAC

3. If a dialog box appears, select Allow/Run



- 4. When the Setup Wizard window opens, select Next.
- 5. When the Select Installation Folder window opens, select Next.
- 6. When the Confirm Installation window opens, select Next.

7. When User Account Control window opens, enter admin login info, and select Yes.
*Installing software on a private computer may require the user to have admin privileges

User Acco Do yo unkno device	unt Control × u want to allow this app from an wn publisher to make changes to your ??
D:\Auto Publishe File orig	DPlay\Docs\HoverCam Flex10.msi r: Unknown in: Removable media on this computer
Show m	ore details
To contra	ince, effet an adminuser name and password.
8	User name
	Password
	Domain: WIN
More ch	oices
\subset	Yes No

8. When the Installation Complete window opens, select **Close**.

Using the Hovercam camera

Video tutorials at https://www.hovercam.com/trainingvideos

Successful Repro Scanning using the Hovercams

- a) If the pages are thin and print shows through from the other side, place a sheet of **black** paper under the page being scanned to prevent show-through, which can make it difficult to read. If black paper makes the print on the top page too difficult to read, place a sheet of **white** paper under the page being scanned to brighten the background.
- b) Ensure fingers/hands are off the page. If pages pop up, use spatulas to hold pages down. Ensure spatulas don't cover up any text or intentional page markings.
- c) Perhaps the most important tip is to choose the image format <u>before</u> you begin scanning (instructions below). If, for instance, you scan every item as individual PDF, we cannot easily compress these into a single file. For straightforward reference scans, we suggest scanning in JPEG and then selecting the "Export to PDF" option at the very end (all of this is outlined below).
- d) Finally, this software crashes regularly. We suggest saving your files to your computer often to avoid losing work.
- 1. Unfold Hovercam; aim camera head at end of arm downward at tabletop or cradle.



2. Turn on Hovercam lights if desired, by sliding switch on side of camera neck.



3. Open the Hovercam software from saved location on computer.



- 4. Adjust settings for the following:
 - a. File naming
 - b. File type (under "Scan" tab)
 - c. Location to save files
 - d. File resolution
 - e. Make sure you click the green save button!





5. Adjust the Hovercam and/or object until the view you want is captured in the frame.



Click the onscreen **Snapshot** button to scan each object.

6. Ensure scanned image appears as desired by viewing thumbnail on left of menu bar.



7. Keep scanning until finished. Look in saved folder on your desktop or the archive function to ensure scans saved successfully.



8. To compress JPEGS into a single PDF, select each of the items (in correct order) and click "Create PDF". Note: you cannot compress PDFs into a single PDF using this software.

