Library Council Meeting Minutes
December 1, 2022
Held Virtually on Zoom
Start Time: 1:00 pm

Agenda:

1. Welcome – Patrick Charbonneau
2. UL Update - Joe Salem
3. DUL and the Centennial Celebration – Valerie Gillispie
4. Discussion of Faculty Paper Stewardship – Naomi Nelson & Valerie Gillispie

Present: Patrick Charbonneau, Laura Williams, Aarthi Vadde, Misha Angrist, Steve Asher, Kyle Bradbury, Kimberly Lamm, Charles Muiruri, Michael Reiter, Maria Tackett, Gennifer Weisenfeld, Carlton Brown, Emily Daly, Blue Dean, Jameca Dupree, Tim McGeary, Naomi Nelson, Joseph Salem, Dean Smith, Rachel Porter, Val Gillispie

Absent: Shruti Desai, Amy Laura Hall, Bruce Jentleson, Cecilia Marquez, Jonathan Mattingly, Harris Solomon, Dracine Hodges, Cindy Pan, Karen Xu

1. **Welcome**
   Patrick Charbonneau welcomed all to the meeting and opened up the floor to the discussion of returning to in person meetings.
   - It was decided that upcoming meetings will remain virtual, except for the final academic year meeting

2. **Libraries Update**
   Joe provided four updates on previous announcements:
   - The Library Strategic Plan – The library plans to start the process in the spring and as we get underway and will want to have an engagement session with the Library Council. The library will be asking for feedback in all stages of the process. Right now, 5 consulting firms are being vetted. There will be a concrete update in the spring.
   - Working on CDL (Control Digital Lending) – In this project, DUL is creating digital surrogates of physical items in our collection. It allows us to make collections available to a greater audience. The main user groups for this project are our colleagues at DKU and course reserves. It is just getting underway in the spring. The library wants you to be aware of this, and as the program progresses, faculty feedback will be sought.
   - The library is entering into a two-year agreement with PLOS (transformative agreement/Read and Publish agreement). This is being done in partnership with one of the library's consortia. Access will continue to previously subscribed PLOS journals. Duke authors will also be notified when they go to publish in PLOS journals, they will be able to publish open access and those fees will be covered by this agreement. The library is just finalizing this and a formal announcement will come soon.

- The library is committed to starting a diversity residency starting in the fall semester. This will be a cohort-based model where we hope to recruit two librarians from two under represented populations. The library hopes to retain these colleagues and align their positions with needs within the libraries.

Questions and comments for Joe:

- Patrick noted that digital lending will be an important topic in discuss more in the spring.
- Are there other publishers that we are working with to have agreements like the PLOS agreement? This is the most significant one, while we do have agreements with smaller publishers. PLOS is easy to work with and willing to take part in data sharing.
- There was a question about plans to cut back on journals in the collection and an update was requested. This is a topic that will get on a future faculty meeting agenda and can do a spring update for the Library Council
- Just a quick update on Lily update: There has been very good progress and our funding gap is being split with the University.

3. DUL and the Centennial Celebration

Val Gillispie, the University Archivist, presented information on the Duke University Centennial:

- Quick overview – The official establishment of the Duke Endowment was on December 9, 1224 followed by the official creation of Duke University on December 29, 1924. The Centennial celebration will take place during the calendar year 2024. This is only 13 months away.
- University planning – The president has convened a Centennial Celebration Steering Committee (CCSC) consisting on members from different areas and constituencies. Each member is responsible form forming a project implementation team to execute plans. All ideas for the Centennial will be submitted to the CCSC for approval.
- Goals – There are three goals for the Centennial. First, to deepen the understanding of Duke's history. Second, to instill pride in Duke University. And lastly, to launch Duke University into its second century.
- Centennial activities that are already in place include the Harry H. Harkins Intern for the Duke Centennial who is focused on processing the Duke photo collection. The library also hired a two-year term position to support Research Services demands brought on by Centennial planning. We are also working on creating a spreadsheet of notable individuals and have compiled over 300 names
- DUL plans to support campus research, exhibits, and oral histories.
- The Centennial Exhibit will run in Chappell Gallery in 2024 and will showcase over 100 items. The first 50 will be displayed from January 2024 to June 2024 and the second 50 will be displayed from July 2024 to December 2024. The library is now working on compiling a list of items for possible inclusion in this exhibit.
- Oral Histories – There is a widespread interest in oral histories across campus and it is a growing are of interest at the Rubenstein Library. The library is currently working on securing funding to support the creation of an Oral History program.

A fulltime Oral Historian would work with faculty, students, staff, and alumni undertaking their own oral history projects. This position would also conduct oral histories for the University Archives with a special focus on groups and experiences underrepresented in the Archives.

- The library's dependencies for this Centennial work include staffing, funding, demand from other units, administrative prioritization, and timing.

Questions:

- Will there be an exhibit on the growth of the Campus? Yes, this absolutely be part of this. The Endowment kicks off the expansion and the focus will be on the last 100 years.
- Will the Medical Archives and history of Medicine be included? There will be separate exhibit on the medicine side of campus.
- This is a great opportunity to discuss about where we stand now and where want to go.
- Are there any archives materials on the maintenance staff? It is definitely where archives are the weakest and there is a goal to increase the histories of non-education and non-academic staff.

4. Discussion of Faculty Paper Stewardship

Naomi Nelson and Val Gillispie presented on Faculty Paper Stewardship:

- This is a topic close to everyone at DUL. The library aims to think more broadly about the work of Faculty and their many types of contributions. Faculty wear many hats.
- Scholarly publications: The library advocates for open access and the work is protected in the future. The library engages in consortial collection partnerships to ensure that publications are preserved and available.
- The Research Data Repository is a service of DUL that provides curation, access, and preservation of reserve data produced by the Duke community.
- The library is also thinking increasingly about complex digital objects, like web portals, where functionality is important. Functionality is difficult to preserve.
- University Archives documents Duke's administration and activities that happen at Duke including administrators' records, academic department records, administrative units' records, publications, recordings, artifacts, and student group records.
- Faculty papers in the University Archives are from faculty who serve in administrative roles. The library archives records that document the decision-making process and the activities of the office. Scholarly research is not the focus and decisions regarding that are made in a case-by-case basis. If the work is not a good fit for the University Archives, alternate repositories are recommended.
- Faculty papers in the Rubenstein Library focus on building distinctive subject strengths like African & African American History & Culture, Documentary Arts, History of Political Economy, History of Medicine, Human Rights, Sales, Advertising & Marketing History, and Women's History. The Rubenstein Library will also recommend alternate repositories as needed.

- There was a highlighted focus on the Economists' Papers Archives and its importance to Duke.

Questions:

- What is the case-by-case basis? What are you looking for in papers? Do you reach out to faculty? In the Archives, they reach out to any administrative who is leaving Duke. The record manager handles this process. At the Rubenstein Library, we do reach out to faculty and work with faculty who reach out to us. We focus on when is the right time to collect papers in a faculty member's career.
- Do you factor in new modes of communications? We have been thinking about digital records. We take a capstone approach to email records. We look for records of decision making and activities of the office.

Adjourned 2:15 pm.
Minutes recorded by Rachel Porter