Library Council Meeting Minutes
February 9, 2023
Held Virtually on Zoom
Start Time: 1:00 pm

Agenda:

1) Welcome (Patrick Charbonneau)
2) University Librarian updates (Joe Salem)
3) Medical Center Library & Archives (Megan Von Isenburg)
4) Controlled Digital Lending (Emily Daly & Tim McGeary)

Present: Patrick Charbonneau, Laura Williams, Misha Angrist, Steve Asher, Kyle Bradbury, Kimberly Lamm, Michael Reiter, Gennifer Weisenfeld, Carlton Brown, Emily Daly, Blue Dean, Jameca Dupree, Tim McGeary, Naomi Nelson, Joseph Salem, Dean Smith, Rachel Porter, Dracine Hodges, Jonathan Mattingly, Megan von Isenburg, Charmaine Royal, Karen Xu, Amy Laura Hall

Absent: Shruti Desai, Bruce Jentleson, Cecilia Marquez, Harris Solomon, Cindy Pan, Charles Muiruri, Maria Tackett, Aarthi Vadde

1. **Welcome – Patrick Charbonneau**
    - Welcomed everyone to the meeting.
    - No new announcements at this meeting, we will have more information about future meetings soon.

2. **Libraries Update- Joe Salem**
    - Strategic Plan – DUL will be working with Guideline Consulting. They are experienced strategic planning and leadership coaching, working with many of our peers in higher education. One of the important reasons they were chosen was for their high attention to stakeholder engagement. They will be on campus late April and at the point the hope is to have an in person meeting with this group. Joe and Patrick will discuss the possibility of having an in person focus group with Library Council. Please feel free to send feedback on this idea to Patrick or Joe.
    - Lilly Update – Lilly planning continues to have good momentum and the plan to is to have a bigger update in March. The exterior study of the building is now taking place with DSK and should be completed this month. The next stage is the design and development stage, which the Lilly project has never made it to before. We are close enough to the approved 64-million-dollar budget that we should be able to move to this next stage. One big Lilly announcement is that we have secured the gift and finalized the naming of the plaza. More to come on that soon.
        - The plaza being named is the one facing the tennis court.
        - Congrats to Blue Dean (AUL for Development) and her team for securing that important gift.

- AUL Update – After a national search, Jameca Dupree who had been serving at the Interim Associate University Librarian for Financial and Facility Services, has accepted the position of AUL and Director of Financial and Facility Services. We have also completed the interviews for the Associate University Librarian, Research and Public Services and will be able to finalize that search shortly.
- Collections Services Exhibit – If you are on the West Campus, we invite you to stop by the Chapell gallery and enjoy the current exhibit which focuses on the work of our Collection Services colleagues. It will run for the duration of the spring semester.
- Weaver Lecture Announcement: It is returning this year on Thursday, April 27th at 6 pm and will feature Nina Totenberg and she will be speaking on her book *Dinners with Ruth*

3. Medical Center Library & Archives (Megan Von Isenburg)

- The Medical Center Library and Archives supports the Medical School, School of Nursing, and Duke Health (affiliated hospitals and provider network) and the library director reports to the Vice Dean of Medicine.
- It is located on the Plaza that connects the hospital, the Trent Semans Center, the duke medical pavilion, and the Duke clinics and its spaces are used for study.
- The primary collection goal for the library is to provide the information needed to further not only the education by also the research and patient care health missions at Duke Health. The majority of the budget is used to provide access to top research and clinical care journals.
- Most of the collection is electronic, but the library does have a small print collection, all within two stack areas in the library reading room. The journal collection is heavily used: About 4700 articles are downloaded per day just from the top 1000 journals. The lowest cost per use for an article in one of the library's core journals is just under 10 cents.
- Medical Library resources can look different than traditional library resources. The library is trialing a tool called Visual Dx, which has potential use cases in both the clinic and in the classroom. The tool can be used bedside teaching and for creating PowerPoints. It offers 1000s of images of medical conditions with a focus on showing variations of skin color. Textbooks have historically been lacking in this focus. The tool helps enhance inclusion when teaching future providers.
- Access Medicine is another great resource that offers online textbooks, medical infographics, case base learning, videos, and quizzes for students to be able to engage the material in more interactive ways. We call it "thinking outside the book".
- Teaching and Research Partnerships: We work with over an average of over 7500 individuals to enhance their research and research skills through literature searching, consultations, and classes. Our areas of expertise are evidence-based practice, systemic reviews of the literature, and scholarly communication. Our research and education librarians have liaison roles with all the different academic groups on campus. They teach within the curricula and work closely with students and faculty.

- We do have an archive and the archive department collects and protects the institutional history of Duke Health. Collection is often used for fund raising events. The archives recently launched an online exhibit on the Duke Poison Control Center. Archives are located in a different location, off campus.
- There are many active area collaborations with DUL. There is a focus on collection development and cost sharing of resources with the Duke University Libraries. We also partner with teaching and supporting education and compliance related to open data. We offer consultations and referrals, as well as peer support to other librarians doing systemic reviews. There is ongoing collaboration with the Duke Archives, especially with the upcoming centennial celebration.
- The building remains a Duke card only access facility. The medical library has 22 full time staff members (our best resource!).
- Questions:
    - What is the connection with Global Health Library? We each have appointed a liaison to work with the Global Health Institute. We work closely with Hannah and the Global Health Institute. What used to irate global health researchers was the charges for ILL. We have since stopped charging for ILL (two years ago).
    - What kind of access for community members? It is limited due to COVID and safety concerns (new weapon detection systems now in place), but the collection is mostly digital so it can be accessed outside the physical space (although, restricted). The library also takes part in programs to boost STEM learning in middle and high school students. It was also noted that they have not brought back community computers (at DUL).
    - How has the space changed? The medical library has transformed from a space for books to a place to gather, study, and interact. They are kicking off a feasibility study to see how the space can be repurposed for current and future uses. They can see a regular pattern of usage due to the structured schedule of the Medical School. They are working with the School of Medicine Development department for funding for future improvements.

4. Controlled Digital Lending (Emily Daly & Tim McGeary)

- What is controlled digital lending (CDL)? CDL enables libraries to circulate a digitized title in place of a physical one in a controlled manner. Libraries may loan simultaneously the number of copies it has legitimately acquired (e.g., through purchase or donation). Circulation is controlled so that only one user can use any given copy at a time, for a limited time. Essentially, CDL must maintain an "owned to loaned" ratio. CDL involves technical measures to prevent users from making a permanent copy or distributing additional copies (also called Digital Rights Management)
    - CDL during pandemic closure: Some of you may recall that we temporarily increased access to hundreds of thousands of digitized resources (mostly ebooks) through HathiTrust. Locally, we expanded our existing service to

scan articles and book chapters held in Duke Libraries. We also provided digital access to printed scores held by the Music Library. The Music pilot was intended as a "quick fix" for immediate needs while the Music Library was closed to patrons, never seen as ideal or scalable. We were relying on copyright and fair use exceptions being somewhat more relaxed during Covid shutdowns.

- So, what are we doing now, post COVID shutdowns? We have continued our expanded scanning service for articles and book chapters from Duke's general collections for faculty, graduate students, and researchers. The Music Library continues to digitize scores for Duke patrons who are abroad, for instance at DKU. These patrons must affirm they need the entire musical work, and we must determine that physical ILL lending or purchasing an additional copy (in the case of DKU) is not viable. The Music Library also continues to digitize scores for Duke patrons temporarily unable to come to campus due to illness or injury, but this is a small use case. Aside from small CDL-like projects: We continue to follow developments at other institutions (e.g. Project LEND, Caltech DIBS, Boston Library Consortium) and take part in programs related to CDL. Library staff are active members of the FOLIO CDL special interest group, Controlled Digital Lending Implementers, and CDL conversations within Ivy Plus Libraries. There is also significant interest among TRLN libraries, so we're actively sharing information and lessons learned with our peers here in the Triangle.
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By the numbers

Digitized book chapters:

- Aug 2020-July 2021: **2,777**
- Aug 2021-July 2022: **1,297**
- August 2022-Feb 3, 2024: **654**

Digitized scores and other Music Library resources (March 2020-April 2021):

- **36** scores for individual research and PhD exam reserves
- **61** course reserves for **12** Music courses

- Goals for a CDL pilot: We are excited to have support from Interim Provost Jennifer Francis to pilot a controlled-digital lending program. We received funding for equipment as well as new positions that will add capacity for this work. We're in the process of charging a small group of library staff to plan and implement the CDL pilot. Tim and I will lead the pilot. Our goals are to propose methods and workflows that will move us beyond what we've already done to a process that scales to include many more materials, including both print and AV materials, and a process that is not as high touch for staff. We will start small, likely with physical materials at the Marine Lab Library. Initially, we will not integrate CDL into the catalog, so it might be akin to the

Box-based method that our colleagues used at the Music Library. Part of the work of the pilot will be to document what is needed for a technical solution that moves beyond the limitations of Box and, we hope, integrates with the library catalog. We'll then work as a library to refine and develop this functionality. Wherever possible, we'll leverage existing workflows and processes and technologies already in place rather than developing stand-alone processes solely for CDL.

- Impact on students, faculty, researchers, and beyond: We see numerous potential impacts for this work. We hope to be able to digitize materials quickly and accurately, on demand. Increased CDL functionality will also us to provide digital access to physical items still in copyright in our collection. We'll scan the printed copies and lend the scans in place of the print material. We also hope to develop or adapt a platform to distribute digitized books in a manner that prevents downloading, printing, and sharing of files. And we also view this as an opportunity for Duke to be a leader in CDL – many places have done this at very small scale, like what I described with the Music Library, but we'd like to design a more robust operation so that we can make more items available through CDL. We hope to create a system and program that feels seamless for users and doesn't produce extra overhead for staff.
- Questions?:
    - How sophisticated do the defenses against copyright need to be? We have been able to hire a new copyright librarian, Kate Dickson, who will be able to help us assess the risks associated with CDL and we will also work closely with the General Counsel office.
    - How much effort should be put into making sure the copies are safe, within the scope of our abilities to do so? We are keeping an eye on the market and what tools are being accepted to be the best way to keep the copies safe, but we acknowledge that there will be bad/innovative actors. We are keeping our use case of a manageable size. We are not rocking the boat on the scale of, for example, the Internet Archives, which had the goal to disrupt.
    - Will this be cost saving over time? We will keep this a part of the assessment. It was also noted that this can reduce our climate impact by shipping less materials back and forth.
    - Worried about the quality of the scans? What is the length of the lending period? We have the priority would to have the highest quality of scans without creating a sustainability issue. And we have not yet decided on lending terms.
    - Who else is doing is? What other peers? Fordham and Caltech have development systems for delivering materials, which have pros and cons. Columbia and Princeton have done this at a very small scale. Scale is an issue for everybody.
    - Do you plan to destroy digital copies between borrowing requests? We would hope to destroy copies unless there was a restriction in place.

- Why do we need to produce our own scanned copies if someone else has already made a copy, i.e., Google? The outcome of the Internet Archive case will determine how we approach this.

Adjourn.