

Rubenstein Library File Type/Format Guide

Still images

- PDF files are best for reference copies, text documents, and large reproduction orders.
- JPEG files are great for website publication, reproductions of photographs, and casual printing.
- TIFF files are high resolution and are publication quality. They are best for image editing and are often used for making enlarged prints.

Video files

- .mp4 files are high quality, usually have a smaller file size, can be sent online and played on common devices like smartphones, etc.
- .mov files are uncompressed, archival quality, and usually have very large file size. They often require a large online storage platform for storage and professional grade equipment to play back.

Audio files

- .mp3 files are high quality, a smaller file size, can be burned to a USB drive, CD/DVD or played on common devices like smartphones, etc.
- .wav files are professional quality playback; uncompressed, and usually have a larger file size. They require a 24-bit soundcard in your computer/device to be played. They can be burned onto a USB drive, CDs/DVD, etc.

Questions?

- Please contact RL-repro@duke.edu for further information.